

Due to predictions of hazardous weather for February 4, 2009, a liberal leave policy will be in effect for tomorrow. Under this policy supervisors may excuse up to two hours of tardiness to provide additional time for employees to exercise due caution in reporting for duty. Employees who do not report for duty at all on February 4, 2009, will be charged with an appropriate leave category for the entire day.

Employees should call the Employee Hotline at 576-9398 to hear a recorded message regarding adjustments to business hours during hazardous weather.